



Australian Government



CEFC Information Publication Scheme plan

June 2018

The CEFC is a corporate Commonwealth entity established by the Australian Government under the *Clean Energy Finance Corporation Act 2012* (CEFC Act). This document explains the CEFC approach to matters related to the Information Publication Scheme provisions of the *Freedom of Information Act 1982* (FOI Act).

Contents

| | | |
|----|---|---|
| 1. | Information Publication Scheme | 2 |
| 2. | IPS plan purpose and objectives..... | 2 |
| 3. | IPS plan creation and administration..... | 3 |
| 4. | IPS information architecture..... | 3 |
| 5. | IPS materials on cefc.com.au | 4 |
| 6. | IPS plan review | 5 |
| 7. | Feedback..... | 5 |

1. Information Publication Scheme

The CEFC is subject to the *Freedom of Information Act 1982* (FOI Act), including the Information Publication Scheme (IPS) provisions of the FOI Act.

The IPS requires the CEFC to publish a broad range of information on our website. This plan explains how we manage this process.

The CEFC operates under:

- the *Clean Energy Finance Corporation Act 2012* (CEFC Act)
- The *Public Governance, Performance and Accountability Act 2013* (PGPA Act) and its subordinate legislation
- Investment Mandate Directions issued by its responsible Ministers
- Investment Policies developed by the CEFC Board.

2. IPS plan purpose and objectives

The purpose of this plan is to assist the CEFC in planning and developing our contribution to the IPS. The plan describes how we implement the IPS in respect of our information holdings.

This plan outlines the mechanisms and procedures by which we:

- manage our IPS information holdings
- identify and publish all information required to be published
- identify and publish optional information
- review on a regular basis that information published under the IPS is accurate, up to date and complete
- ensure information is easily discoverable, understandable, machine-readable, re-useable and transferrable
- ensure satisfactory compliance with *Web Content Accessibility Guidelines 2.0* (WCAG 2.0)
- gather and, where appropriate, incorporate feedback on our approach to our IPS contribution.

3. IPS plan creation and administration

Identifying and responding to the requirements of the IPS is the responsibility of the CEFC Chief Risk Officer working alongside the CEFC Freedom of Information (FOI) Officer. This is undertaken together with the CEFC Information Technology and Marketing and Communications teams, as well as external service providers.

The CEFC Chief Executive Officer and Executive Team are engaged as appropriate, along with other relevant internal stakeholders.

To identify and respond to the IPS requirements, the CEFC:

- reviews the FOI Act
- reviews guidelines, factsheets and other materials produced by the Office of the Australian Information Commissioner (OAIC)
- attends seminars organised by the Office of the OAIC, the Australian Government Solicitor, the Australian Government Attorney-General's Department and other relevant bodies.

To identify information required or permitted to be published, the CEFC:

- reviews material published on our website, to ensure it is up to date and accurate
- assesses how published material meet IPS requirements, including identifying and addressing any gaps
- reviews the extent to which material available on our website meets the requirements of WCAG 2.0.

4. IPS information architecture

- In adhering to an open and transparent approach to information sharing, the CEFC aims to provide ready access to a variety of information, including the CEFC Annual Report, Quarterly Investment Updates, media releases and so forth.
- The CEFC IPS information holdings are available on our website: www.cefc.com.au
- Information can be downloaded or provided on request. There are no access charges for information obtained through the CEFC IPS.

5. IPS materials on cefc.com.au

5.1 Corporate plan

Current and previous CEFC Corporate plans.

5.2 Who we are

Information about the CEFC Act, Investment Mandate Directions, Board and Executive arrangements.

5.3 Where we invest

Current areas of investment focus, including specific economic and market segments.

5.4 About our finance

Information regarding special investment programs, investment guidelines and policies.

5.5 Statutory reports

CEFC Annual Reports and Quarterly Investment Reports.

5.6 FAQs

Information for businesses and investors interested in seeking CEFC finance.

5.7 FOI

Information about our FOI arrangements, including contact details.

5.8 Additional materials

Additional CEFC materials available on the CEFC website include:

- media statements
- case studies
- Investment Insights
- Market Reports.

6. IPS plan review

The CEFC ISP plan is reviewed biannually by the CEFC Chief Risk Officer. The review includes a comparison with the practices of similar organisations, taking into consideration relevant guidelines and policies issued by the Office of the Australian Information Commissioner.

Criteria to assess the level of success in complying with the IPS includes this peer review, feedback from the public and the extent to which the IPS holdings are effectively maintained and kept up to date.

A review in conjunction with the Office of the Australian Information Commissioner will be undertaken no later than 2023.

7. Feedback

Feedback or questions about this plan can be provided via:

Email: foirequest@cefc.com.au

Telephone: 1300 002 332

About the CEFC

The CEFC has a unique role to increase investment in Australia's transition to lower emissions. With the backing of the Australian Government, we invest to lead the market, operating with commercial rigour to address some of Australia's toughest emissions challenges – in agriculture, energy generation and storage, infrastructure, property, transport and waste. We're also proud to back Australia's cleantech entrepreneurs through the Clean Energy Innovation Fund, and invest in the development of Australia's hydrogen potential through the Advancing Hydrogen Fund. With \$10 billion to invest on behalf of the Australian Government, we work to deliver a positive return for taxpayers across our portfolio.