



Australian Government



Information Publication Scheme Policy

October 2022



The CEFC is a corporate Commonwealth entity established by the Australian Government under the *Clean Energy Finance Corporation Act 2012* (CEFC Act).

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1. Information Publication Scheme

The CEFC has a unique role to increase investment in Australia's transition to lower emissions. With the backing of the Australian Government, we invest to lead the market, operating with commercial rigour to address some of Australia's toughest emissions challenges – in agriculture, energy generation and storage, infrastructure, property, transport and waste. We're also proud to back Australia's cleantech entrepreneurs through the Clean Energy Innovation Fund, and invest in the development of Australia's hydrogen potential through the Advancing Hydrogen Fund. With \$10 billion to invest on behalf of the Australian Government, we work to deliver a positive return for taxpayers across our portfolio.

The CEFC operates under:

- the Clean Energy Finance Corporation Act 2012 (Cth)
- The Public Governance, Performance and Accountability Act 2013 (Cth) and its subordinate legislation – which is the main financial governance legislation for Commonwealth entities
- Investment Mandate Directions issued by its Responsible Ministers
- Investment Policies developed by the CEFC Board.

The CEFC is subject to the Freedom of Information Act 1982 (Cth) (FOI Act)

The CEFC has prepared this Plan in accordance with the Information Publication Scheme (IPS) provisions of the FOI Act. The IPS requires us to publish a broad range of information on our website. This Plan explains how we manage this process.

2. IPS Plan purpose and objectives

The purpose of this Plan is to assist us in planning and developing our contribution to the IPS. The Plan describes how we implement the IPS in respect of our information holdings.

The Plan is designed to show what information we publish, how and to whom it is published and how we comply with the IPS requirements. Through its publication, this Plan also helps facilitate public awareness and consultation on the approach taken to meeting our IPS requirements.

This Plan outlines the mechanisms and procedures by which we:

- manage our IPS information holdings
- identify and publish all information required to be published
- identify and publish optional information
- review on a regular basis that information published under the IPS is accurate, up to date and complete
- ensure information is easily discoverable, understandable, machine-readable, re-useable and transferrable
- ensure satisfactory compliance with Web Content Accessibility Guidelines 2.0 (WCAG 2.0)
- gather and, where appropriate, incorporate feedback on our approach to our IPS contribution.

3. IPS plan creation and administration

Identifying and responding to the requirements of the IPS is the responsibility of our Head of Risk and Compliance working alongside the CEFC FOI Officers, and with input from the IT and Marketing and Communications teams and external service providers. The Chief Executive Officer and Executive Team are engaged as appropriate, along with other relevant internal stakeholders.

To identify and respond to the IPS requirements, the CEFC continues to:

- review the FOI Act
- review guidelines, factsheets and other materials produced by the Office of the Australian Information Commissioner
- attend seminars organised by the Office of the Australian Information Commissioner, the Australian Government Solicitor, the Attorney General's Department, and other relevant bodies.

To identify information required or permitted to be published, the CEFC continues to:

- review material published on our website, to ensure it is up to date and accurate
- assess how published material meets IPS requirements, identify and address any gaps
- review the extent to which material available on our website meets the requirements of WCAG 2.0.

Responsibility for maintaining material published under the IPS lies with the Head of Risk and Compliance, who maintains ongoing overview of the material published under the IPS with support from the CEFC FOI officers and the CEFC IT and Marketing and Communications teams as appropriate, with a view to ensuring it remains accurate and up to date.

As part of this work, a disclosure log for the purposes of section 11C of the FOI Act has been developed.

A structured review of the material published and its compliance with the requirements of the IPS is undertaken on a bi-annual basis. This includes consideration of feedback received from members of the public through the feedback email available on our website, including relevant areas of interest and requests for information.

4. IPS information architecture

The IPS information holdings are available on our website:

www.cefc.com.au

Links from the home page ensure easy access to CEFC materials relating to FOI and the FOI disclosure log, the IPS and privacy.

This information can be downloaded from the website. Requests for additional information are handled on request. There are no access charges for information obtained through the CEFC IPS.

To facilitate access, the IPS page will use the headings below supported by descriptions and links to relevant material to allow users to access information. Material will be provided in English and in HTML format with links to pdf files and other Commonwealth websites as required.

The information is available via the headings prescribed by the IPS:

- Corporate Plan
- Who we are
- What we do
- Reports and responses to Parliament
- Routinely requested information
- Our priorities and finance
- Other information
- Contact us

We do not provide policy advice and have no associated public consultation responsibilities. As such there is no information to disclose in this regard.

5. IPS materials on cefc.com.au

CEFC information required to be published under the IPS is available on our website, with links contained in the IPS page as well as in other areas of the website. In adhering to an open and transparent approach to information sharing, the CEFC aims to provide the public with ready access to a variety of information, including Annual and Quarterly Reports, Investment and Market Insights, media releases and articles, and video materials. The IPS page is therefore just one tool the Corporation uses to facilitate public access to information.

Corporate plan

A link to our Corporate Plan is published on the IPS page as well as the CEFC website.

Who we are

This includes a description of the statutory arrangements for the organisation, details of those appointed to our Board and the process for appointments, and an organisation chart.

What we do

This will outline our functions and decision making powers, including links to the investment funds available to us. Plus information on the investment guidelines which describe the policies established by us to help us achieve our functions.

Our reports and responses to Parliament

CEFC Annual Reports and Quarterly Reports are all available on the CEFC website.

Routinely requested information

If we receive FOI requests that result in the CEFC routinely giving access to information in documents, this will include that information. As additional documents to be released are identified, these will be described in the FOI disclosure log.

Our priorities and finances

This is detailed in our Annual Reports and Quarterly Investment Reports. Our Annual Reports set out our progress against strategic priorities, financial information as well as Board and Executive remuneration. Additional information relating to CEFC's investment priorities is also detailed at Where We Invest.

Contact us

This includes the best method for contacting the CEFC FOI officer about access to information for documents under the FOI Act.

Optional information

We will also publish additional detail on the investments made by the CEFC and the markets we invest in. The assessment of what additional information stakeholders seek or would like access to will take into account the practices of other similar investment institutions and any feedback received from the public. Material published includes:

- media statements about CEFC activities
- case studies discussing CEFC investment commitments
- Investment Insights co-developed with CEFC counterparties discussing their progress in reducing emissions
- Market Reports sharing research into relevant market developments, trends and opportunities, including those led by the CEFC, or co-developed with industry and other entities.

These items will also be identified on the IPS page.

6. IPS plan review

This Plan is reviewed biennially by the CEFC Head of Risk and Compliance in conjunction with our planning processes. The review includes a comparison against the practices of other similar organisations, taking into consideration relevant guidelines and policies issued by the Information Commissioner. Criteria to assess the level of success in complying with the IPS includes this peer review, any feedback from the public and the extent to which the IPS holdings are effectively maintained and kept up to date.

The CEFC will review the operation of its IPS from time to time, having regard to any guidelines issued by the Information Commissioner. A review will be undertaken no later than September 2024.

7. Feedback

Feedback or questions about this Plan can be provided via:

Email: foirequest@cefc.com.au

Telephone: 1300 002 332

About the CEFC

The CEFC is a specialist investor at the centre of efforts to help deliver on Australia's ambitions for a thriving, low emissions future. With a strong investment track record, we are committed to accelerating our transition to net zero emissions by 2050. In addressing some of our toughest emissions challenges, we are filling market gaps and collaborating with investors, innovators and industry leaders to spur substantial new investment where it will have the greatest impact. The CEFC invests on behalf of the Australian Government, with a strong commitment to deliver a positive return for taxpayers across our portfolio.